

# AGENDA

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**Meeting:** Eastern Area Licensing Sub Committee  
**Place:** Council Chamber - Council Offices, Browfort, Devizes  
**Date:** Wednesday 15 June 2011  
**Time:** 2.30 pm  
**Matter:** **Application for a Premises Licence (No Alcohol) in respect of  
Tidworth Development Centre, St Andrew's Hall, Bulford  
Road, Tidworth, Wiltshire SP9 7RZ**

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Please direct any enquiries on this Agenda to Chris Marsh, of Democratic and Members' Services, County Hall, Trowbridge, direct line 01225 713058 or email [chris.marsh@wiltshire.gov.uk](mailto:chris.marsh@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership:

Cllr Peggy Dow  
Cllr Nina Phillips

Cllr Jacqui Lay

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**A briefing for Sub-Committee Members will be held at 2.00 pm in The Board Room  
– Council Offices, Browfort, Devizes**

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# AGENDA

1. **Election of Chairman**

To elect a Chairman for the meeting of the Sub Committee.

2. **Procedure for the Meeting** *(Pages 1 - 8)*

The Chairman will explain the attached procedure for the members of the public present.

3. **Chairman's Announcements**

The Chairman will give details of the exits to be used in the event of an emergency.

4. **Declarations of Interest**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

5. **Licensing Application** *(Pages 9 - 14)*

To consider and determine an Application for a Premises Licence by Wiltshire Council in respect of Tidworth Development Centre, St Andrews Hall, Bulford Road, Tidworth, Wiltshire SP9 7RZ.

5a. **Appendix 1a - Application for a Premises Licence** *(Pages 15 - 22)*

5b. **Appendix 1b - Applicants' Proposed Conditions** *(Pages 23 - 24)*

5c. **Appendix 2a - Copies of Relevant Representations** *(Pages 25 - 26)*

5d. **Appendix 2b - Location Map** *(Pages 27 - 28)*

## West Wiltshire District Council

### Licensing Committee

#### Procedural Rules for the Hearing of Licensing Act 2003 Applications

##### 1 Purpose

- 1.1 These rules have been prepared to facilitate proper consideration of licence applications, made under the Licensing Act 2003, by the Licensing Committee and its Sub Committees.
- 1.2 The rules set out a framework for how applications are to be heard and explain the role of the participants at the Hearing.

##### 2 Definitions

- 2.1 The following definitions describe the participants at and the subject matter of a Hearing: -
- 2.2 “**Applicant**” means the person who has submitted an Application for consideration by the Committee.
- 2.3 “**Applicant’s Premises**” means the premises the subject of the Application.
- 2.4 “**Applicant’s Representative**” means a person attending a Hearing to assist or represent an Applicant including a lawyer.
- 2.5 “**Application**” means an application for the grant / variation / transfer / review and any other decision to be made by the Committee/Sub-Committee in respect of a Licence.
- 2.6 “**Chairperson**” means the Member who is the Chairperson of the Committee for the particular Hearing.
- 2.7 “**Committee**” means the Council’s Licensing Committee and includes any Sub Committee of the Licensing Committee.
- 2.8 “**Committee Lawyer**” means the Council’s lawyer (including an external lawyer instructed by the Council’s Legal & Democratic Services Manager) who is present at a Hearing to advise the Chairperson and the Members.
- 2.9 “**Committee Manager**” means the Council’s officer who is present at a Hearing to take minutes.
- 2.10 “**Committee Report**” means the Licensing Officer’s written report to the Committee concerning an Application a copy of which has been previously made available to the Applicant or their Representative, a Responsible

Authority or their Representative or an Interested Party or their Representative.

- 2.11 **“Hearing”** means a meeting of the Committee at which an Application is considered.
- 2.12 **“Licence”** means a licence which the Committee has the power or duty inter alia to grant, transfer, suspend or revoke.
- 2.13 **“Licensing Officer”** means the Council’s Licensing Officer(s) who is / are present at a Hearing to present reports in respect of an Application and to give technical advice in respect of an Application to the Committee when requested.
- 2.14 **“Licensing Authority”** the Council in whose geographical area the subject matter of the Application relates to, and includes the Council’s Licensing Committee, any Sub Committee of the Licensing Committee and a Licensing Officer.
- 2.15 **“Member”** means a Member who is a member of the Committee that is considering an Application.
- 2.16 **“Responsible Authority”** means a person who is present at a Hearing to make representations in respect of an Application in their capacity as Responsible Authority and includes any person who is present to assist or make representations on behalf of the Responsible Authority including a lawyer.
- 2.17 **“Interested Party”** means a person who is present at a Hearing to make representations in respect of an Application in their capacity as an Interested Party and includes any person who is present to assist or make representations on behalf of the Interested Party including a lawyer.

### **3 Key Principles**

- 3.1 The principles of ‘natural justice’, and Article 6 ‘Right to a Fair Trial’, which is one of the Convention Rights in the Human Rights Act 1998, require that there is a fair Hearing of Applications.
- 3.2 Natural justice is an umbrella term for the legal standards of basic fairness. This will include that: -
- 3.2.1 the Applicant has an opportunity to make representations before a decision is made;
- 3.2.2 those making representations have an opportunity to voice their representations before a decision is made;
- 3.2.3 the Applicant has an adequate opportunity to consider and respond to any submissions made by a Responsible Authority(ies) and/or an Interested Party(ies);

- 3.2.4 the Committee does not exclude an Applicant from a Hearing in order to consider submissions from a Responsible Authority(ies) and/or an Interested Party(ies).
- 3.3 It is also fundamental that there is an orderly presentation of submissions at a Hearing so that the relevant issues are properly understood, evidence is tested, and that oral statements made at the Hearing are accurately recorded.
- 3.4 Ultimately the Chairperson determines the application of these rules, having regard to any submissions being made by those present and in particular the Committee Lawyer.

#### **4 The Hearing**

- 4.1 The Hearing shall take place in public.
  - 4.1.1 The Committee may exclude the public from all or part of the Hearing where it considers it to be in the public interest to do so and, in accordance with the Local Government (Access to Information) Act 1985, as amended. Public includes a party and any person assisting or representing a party.
  - 4.1.2 The Committee may require any person attending the Hearing who, in its opinion, is behaving in a disruptive manner, to leave the Hearing and may:
    - a refuse to permit him/her to return; or
    - b permit him/her to return only on such conditions as the Committee may specify;
    - c in the event that a person is required to leave a Hearing that person may, before the end of the Hearing, submit to the Committee, in writing, any information which they would have given orally.
- 4.2 Prior to the Hearing commencing the Chairperson shall advise the parties of the procedure it proposes to follow at the Hearing.
- 4.3 Where a party has previously requested permission for a person(s), other than their representative, to appear at the Hearing then the Committee shall consider whether to permit that request(s).
- 4.4 The Committee will allow the parties an equal maximum period of time in which to exercise their rights.
- 4.5 This equal maximum time may have been notified in advance of the Hearing;
- 4.6 Where there is a multiple of Interested Parties who have attended the Hearing to make the same representation then the Committee would normally require that a spokesperson shall be appointed by them to make the representations on behalf of all of those Interested Parties.

## **5 Presentation of Submissions**

- 5.1 The Chairperson will introduce the application.
- 5.2 In the event that the Licensing Authority has given notice to a party requiring clarification on a point(s) then that party shall respond to the points raised by the Licensing Authority.
- 5.3 Submissions shall be made in the following order unless the Chairperson directs otherwise:-
- 5.4 The Licensing Officer will orally present the Committee Report and will in particular advise the Committee as to:-
  - 5.4.1 the options available to it;
  - 5.4.2 the considerations that are relevant in reaching its decision.
- 5.5 The Applicant (or the Applicant's Representative) may orally present its submission which may include:-
  - 5.5.1 presenting their case in accordance with the papers, which will have been circulated with Agenda papers;
  - 5.5.2 confirming key information and answer pertinent questions; and
  - 5.5.3 calling witnesses in support of the Application (see paragraph 4.3).
- 5.6 A Responsible Authority(ies) and/or an Interested Party(ies) will orally present his / her / their representations in turn which shall include:-
  - 5.6.1 the grounds of the representation to the Application; and
  - 5.6.2 any condition (s) that the Responsible Authority(ies) and/or an Interested Party(ies) would be happy to have the Application granted subject to which would cause the representation to be withdrawn.

## **6 Questioning of Submissions**

- 6.1 The Chairperson will regulate the order in which questions are asked by Members.
- 6.2 The Chairperson and Members (voiced through the Chairperson) may question any party following the completion of their submission.
- 6.3 The Chairperson will normally permit the Applicant, a Responsible Authority(ies) or an Interested Party(ies) to ask questions, through him/her, of the other parties
- 6.4 The Chairperson may direct that questions which are not relevant to the Application or one of the four Licensing Objectives are not formally put or answered.

## **7 Documentation**

- 7.1 No party shall present new documentation to the Committee at the Hearing other than with the consent of all of the other parties. This does not preclude the Licensing Officer from correcting errors, providing updated information or an extract from a local map showing the Applicant's Premises in the context of the surrounding premises and any Interested Party's premises. If any party is granted permission to present supplementary papers at the Hearing they shall provide at least 10 copies at the start of their submission.

## **8 Intervention**

The Chairperson shall permit the following interventions at any point in the Hearing:-

- 8.1 The Committee Lawyer to advise the Committee on issues of law, procedure and relevant considerations on decision making. If necessary, the Chairperson may require the Committee, the Committee Lawyer and the Committee Manager to leave the Hearing so that advice can be given.
- 8.2 The Committee Manager to advise the Committee on procedure generally, or to request that statements made are repeated for reasons of clarity and so that they can be properly recorded.
- 8.3 The Licensing Officer to seek to clarify statements that have been made in light of information held on their file.

## **9 Failure of Parties to Attend Hearing**

- 9.1 If a party has informed the Licensing Authority that it does not intend to attend or be represented at a Hearing, the Hearing may proceed in its absence.
- 9.2 If a party has not indicated that it does not intend to attend or be represented at a Hearing and fails to attend or be represented at the Hearing then the Licensing Authority may:
- 9.2.1 where it considers it be necessary in the public interest, adjourn the Hearing to a specified date; or
- 9.2.2 hold the Hearing in the party's absence.
- 9.3 Where the Licensing Authority holds a Hearing in the absence of a party, it shall consider at the Hearing the application, representations or notice made by that party.

## **10 Closing Submissions**

- 10.1 The Chairperson shall allow first, the Responsible Authority(ies) and the Interested Party(ies) to make a closing oral submission(s) and secondly invite

the Applicant or the Applicant's Representative an opportunity to make an oral closing submission in support of the Application

## **11 Decision**

- 11.1 The Committee, the Committee Lawyer and the Committee Manager, shall retire so that the decision may be considered, in private, and to consider any legal issues raised by the Members.
- 11.2 The decision, and reasons for the decision, of the Committee shall be communicated orally by the Chairperson to the parties, after the Committee has deliberated, in private, on the Application.
- 11.3 Written reasons shall be provided soon after the deliberations of the Application and in any event within the statutory time limits.



## **Hearing Procedure Summary**

1. The Chairperson will welcome all those present and introduce the Application
2. The Chairperson will then introduce the Applicant, Responsible Authority(ies) and/or Interested Party(ies)
3. The Chairperson will outline the Hearing Procedure
4. The Licensing Officer will present the Committee Report
5. The Applicant to address the Committee
6. Questions to the Applicant by Responsible Authority(ies) and/or Interested Party(ies)
7. Questions to the Applicant by Members of the Committee
8. Comments by Responsible Authority(ies) and/or Interested Party(ies)
9. Questions by Applicant
10. Questions to Responsible Authority(ies) and/or Interested Party(ies) by Members of the Committee
11. Summing up by parties who have made representations
12. Summing up by Applicant
13. Committee shall retire with the Committee Lawyer and Committee Manager to consider its decision
14. Committee will return and the Lawyer gives a summary of any legal advice that may have been given to the Committee and invites the parties present to make any comments on that advice
15. The Chairperson either gives the decision with reasons or advises that it will be released in writing with reasons within the statutory time limits

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WILTSHIRE COUNCIL

EAST AREA LICENSING SUB COMMITTEE

MEETING DATE: 15<sup>th</sup> June 2011

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**Application for a Premises Licence: Tidworth Development Centre**  
**St Andrews Hall, Bulford Road, Tidworth SP9 7RZ**

**1. Purpose of Report**

To determine an application for a Premises Licence in respect of Tidworth Development Centre for Young People – (St Andrews Hall) made by Integrated Youth Service, Wiltshire Council.

**2. Background Information**

2.1 An application for a Premises Licence in respect of Tidworth Development Centre - St Andrews Hall has been made by Integrated Youth Service, Wiltshire Council for which one relevant representation has been received.

2.2 Wiltshire Council (as the Licensing Authority) must hold a hearing to consider the application having regard to the representations. In accordance with Section 18 (3) of The Licensing Act 2003 the Licensing Sub Committee is required to take such of the steps listed in 2.4 below as it considers necessary for the promotion of the licensing objectives. In considering the application and the relevant representation, the Sub Committee must also have regard to relevant Government guidance and the Council's Licensing Policy

2.3 The licensing objectives are:

- i) The Prevention of Crime and Disorder;
- ii) Public Safety;
- iii) The Prevention of Public Nuisance; and
- iv) The Protection of Children from Harm.

2.4 Such steps are:

- i) To grant the licence subject to such conditions as are consistent with those included in the operating schedule submitted with the application, modified to such extent as the Sub Committee considers necessary for the promotion of the licensing objectives, together with any mandatory conditions required by the Licensing Act.
- ii) To exclude from the scope of the application any licensable activity.
- iii) To refuse to specify a person as the designated premises supervisor.
- iv) To reject the application.

**2.5** On 18<sup>th</sup> April 2011 an application for a Premises Licence without Alcohol was received and accepted as a valid application. **Due to an error in the applicants advertising of this application, the consultation period was extended to 31<sup>st</sup> May 2011 as advertised.**

**2.6** The application as applied for is as follows:

<b>Licensable Activity</b>	<b>Timings</b>	<b>Days</b>
<u>Provision of regulated entertainment</u>		
Live Music (Indoors)	08:00 – 22:00 08:00 – Midnight 08:00 – 22:30	Monday – Friday Saturday Sunday
Recorded music (Indoors)	08:00 – 22:00 08:00 – Midnight 08:00 – 22:30	Monday – Friday Saturday Sunday
Performance of dance(Indoors)	08:00 – 22:00 08:00 – Midnight 08:00 – 22:30	Monday – Friday Saturday Sunday
Anything of a similar description (Indoors)	08:00 – 22:00 08:00 – Midnight 08:00 – 22:30	Monday – Friday Saturday Sunday
<u>Provision of entertainment facilities</u>		
Making music (Indoors)	08:00 – 22:00 08:00 – Midnight 08:00 – 22:30	Monday – Friday Saturday Sunday
Dancing (Indoors)	08:00 – 22:00 08:00 – Midnight 08:00 – 22:30	Monday – Friday Saturday Sunday
Entertainment of a similar description (Indoors)	08:00 – 22:00 08:00 – Midnight 08:00 – 22:30	Monday – Friday Saturday Sunday
Provision of late night refreshment	08:00 – 22:00 08:00 – Midnight 08:00 – 22:30	Monday – Friday Saturday Sunday

A copy of the application from Wiltshire Council is attached as **Appendix 1a.**

- 2.7 The application is for a premise which is used as a Youth Development Centre.
- 2.8 A location plan of the premises to be licensed is attached at **Appendix 2b** to this report.
- 2.9 A copy of the plans submitted by the Applicants with the application will be available at the Hearing.

### **3. Consultation and Representations**

- 3.1 The application process requires a public notice to be posted on the premises for a period of 28 days, in addition to a notice in a local publication. During the consultation period one relevant representation had been received from an Interested Party.

Following representation, a discussion took place between the licensing officer, Mrs Jane Cowley and the applicants representative, Ms D Lymer, regarding the number of events proposed for any calendar year, as a result of this an amendment (**Appendix 1b**) to the Operating Schedule was received from the applicants representative, Debbie Lymer, Senior Support Officer, Integrated Youth Service, on 19<sup>th</sup> May 2011 via e-mail as follows:

- a limit to the number of events held to maximum of 15 per year;

Also, following representation, an e-mail was sent to the applicants representative, from Mrs V Brown, Environmental Control Officer, as a result of this, an amendment (**Appendix 1b**) to the Operating Schedule was received from the applicants representative, Debbie Lymer, Senior Support Officer, Integrated Youth Service, on 19<sup>th</sup> May 2011 via e-mail as follows:

- during events all windows and doors to remain closed except for access and egress;
- Organisers will prevent music from being played at a level that will cause nuisance to neighbouring residents.

This amendment to the Operating Schedule was circulated by the Licensing Officer to the all the Responsible Authorities via e-mail on 19<sup>th</sup> May 2011. The objector was verbally informed of the amendment, but declined to withdraw their objection.

#### 3.2 Responsible Authorities

No Responsible Authority has made a representation in connection with this application

#### 3.3 Interested Parties

- Mr & Mrs Green – Hamilton Cottage, Bulford Road Tidworth SP9 7RZ

3.4 A summary of the representations made is detailed in the table below:

Representation	Licensing Objective	Accepted	Comments
Noise	Prevention of Public Nuisance	Yes	

3.5 The relevant representation is attached as **Appendix 2a**. Attached as **Appendix 2b** is a plan which shows the location from where representation has been made.

#### 4. Legal Implications

4.1 This hearing is governed by the Licensing Act 2003 (Hearings) Regulations. These provide that hearings should be held in public unless the Licensing Authority considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public.

4.2 The Applicant, all Responsible Authorities and Interested Parties who have made representations have been informed of the date, time and location of the hearing and their right to attend and be represented.

4.3 At the hearing all those Responsible Authorities and Interested Parties who have made representations are entitled to address the Sub Committee and to ask questions of another party, with the consent of the Sub Committee.

#### 5. Officer Recommendations

5.1 Officers are not permitted to make a recommendation – the decision is to be reached by the members of the Licensing Sub Committee.

#### 6. Right of Appeal

6.1 It should be noted that the Applicant, the Responsible Authority (ies) and Interested Parties who have made representations may appeal the decision made by the Licensing Sub Committee to the Magistrates Court. The appeal must be lodged with the Magistrates Court within 21 days of the notification of the decision.

6.2 In the event of an appeal being lodged, the decision made by the Licensing Sub Committee remains valid until any appeal is heard and any decision made by the Magistrates Court.

6.3 A Responsible Authority or an Interested Party may apply to the Licensing Authority for a Review of a Premises Licence. Whether or not a Review Hearing takes place is in the discretion of the Licensing Authority, but, if

requested by an Interested Party will not normally be granted within the first 12 months except for the most compelling circumstances.

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Report Author: Jane Cowley

Mrs Jane Cowley, Licensing Officer – Licensing Team East Hub

Date of report: 1st June 2011

**Background Papers Used in the Preparation of this Report**

- **The Licensing Act 2003**
- **The Licensing Act (Hearings) Regulations 2005**
- **Guidance issued under Section 182 of the Licensing Act 2003**
- **Wiltshire Council Licensing Policy**

**Appendices**

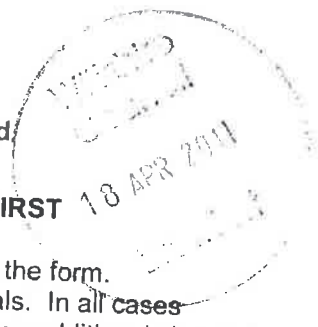
- 1(a) Application for a Premises Licence under Licensing Act 2003**
- 1(b) Amendment to application following representations**
- 2(a) Copy of relevant representations**
- 2(b) Location map of area/premises to be licensed including location of representations**

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Application for a premises licence to be granted  
under the Licensing Act 2003

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**



Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.  
You may wish to keep a copy of the completed form for your records.

I/We WILTSHIRE COUNCIL

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description			
TIDWORTH DEVELOPMENT CENTRE FOR YOUNG PEOPLE ST ANDREWS HALL BULFORD ROAD			
Post town	TIDWORTH	Post code	SP9 7RZ
Telephone number at premises (if any)	01980 842748		
Non-domestic rateable value of premises	£ 2.6 MILLION (WHOLE SITE)		

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as  
Please tick yes

- |   |                          |                             |
|---|--------------------------|-----------------------------|
| a) an individual or individuals *               | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual *          |                          |                             |
| i. as a limited company                         | <input type="checkbox"/> | please complete section (B) |
| ii. as a partnership                            | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or        | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club                            | <input type="checkbox"/> | please complete section (B) |
| d) a charity                                    | <input type="checkbox"/> | please complete section (B) |

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

- Please tick yes
- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
  - I am making the application pursuant to a
    - statutory function or
    - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
Surname			First names	
I am 18 years old or over				<input type="checkbox"/> Please tick yes
Current postal address if different from premises address				
Post Town			Postcode	
Daytime contact telephone number				
E-mail address (optional)				

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
Surname			First names	

**K**

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Mon	8:00	22:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	8:00	22:00	Please give further details here (please read guidance note 3)		
Wed	8:00	22:00			
Thur	8:00	22:00	State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4)		
Fri	8:00	22:00			
Sat	8:00	0:00	Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	8:00	22:30			

✓

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	8:00	22:00	<b>Please give further details here</b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue	8:00	22:00			
Wed	8:00	22:00	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Thur	8:00	22:00			
Fri	8:00	22:00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	8:00	0:00			
Sun	8:00	22:30			

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

<b>Name</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Personal Licence number (if known)</b>	
<b>Issuing licensing authority (if known)</b>	

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**

**O**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			



**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e)** (please read guidance note 9)

The regular discos are supported and staffed by the local police, which promotes all four licensing objectives. Youth work staff also manage the events and there is a high ratio of staff supervising the young people.

**b) The prevention of crime and disorder**

Events are well supervised and supported by local police.

**c) Public safety**

Fire evaluation plan in place and up to date fire risk assessment completed. Emergency exits clearly marked. Maximum capacity is not exceeded and events are supported by local police.

**d) The prevention of public nuisance**

People encouraged to leave quietly at the end of the event and not loiter.  
Supervised and staffed by local police and youth work staff.

**e) The protection of children from harm**

Events are well supervised and supported by local police.

- I have made or enclosed payment of the fee - EXEMPT Please tick yes
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	14/11/11
Capacity	ARCH MANAGER - INTEGRATED YOUTH SERVICE

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 13)

DEBBIE LYMER  
 INTEGRATED YOUTH SERVICE - OPERATIONAL HQ  
 ESTCOURT CRESCENT

Post town	DEVIZES	Post code	SN10 1LR
Telephone number (if any)	01380 735782		
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			
debbie.lymer@wiltshire.gov.uk			



**Cowley, Jane**

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**From:** Lymer, Debbie  
**Sent:** 19 May 2011 15:20  
**To:** Brown, Victoria J  
**Cc:** Cowley, Jane; Higginson, Wendy; Sweeney, Kevin  
**Subject:** RE: Premises licence application for Tidworth Development Centre for Young People

Dear Vicky

Thank you for your e-mail.

I can confirm that we would be happy to include the conditions you have listed below. As a further condition we also propose to limit the number of events to a maximum of 15 per year.

I understand there has been an objection to our application and hope that by including these conditions we can ease some of the objectors concerns.

Please don't hesitate to contact me if you have any further queries.

Best wishes.

Debbie Lymer  
Senior Support Officer

Wiltshire Council  
Integrated Youth Service  
Operational HQ  
Estcourt Crescent  
Devizes  
SN10 1LR

Tel: 01380 735780  
Mobile: 07887 745027  
Email: [debbie.lymer@wiltshire.gov.uk](mailto:debbie.lymer@wiltshire.gov.uk)

*My normal working hours are:*  
*Wed 9.00am - 5.00pm*  
*Thur 12.00pm - 5.00pm*  
*Fri 9.00am - 5.00pm*

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**From:** Brown, Victoria J  
**Sent:** 19 May 2011 10:00  
**To:** Lymer, Debbie  
**Subject:** Premises licence application for Tidworth Development Centre for Young People

Dear Debbie,

I am writing to you about the above application because due to the position of the premises I have some concerns about the potential for noise nuisance being created during events.

I strongly recommend that you consider including the following in your operating schedule:

During events all windows and doors will be kept closed except for access and egress.

The organisers will prevent music from being played at a level that will cause a nuisance to neighbouring residents.

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Hamilton Cottage  
Bulford Road  
Tidworth  
Wiltshire

SP9 7RZ

14<sup>th</sup> May 2011

Dear Sirs

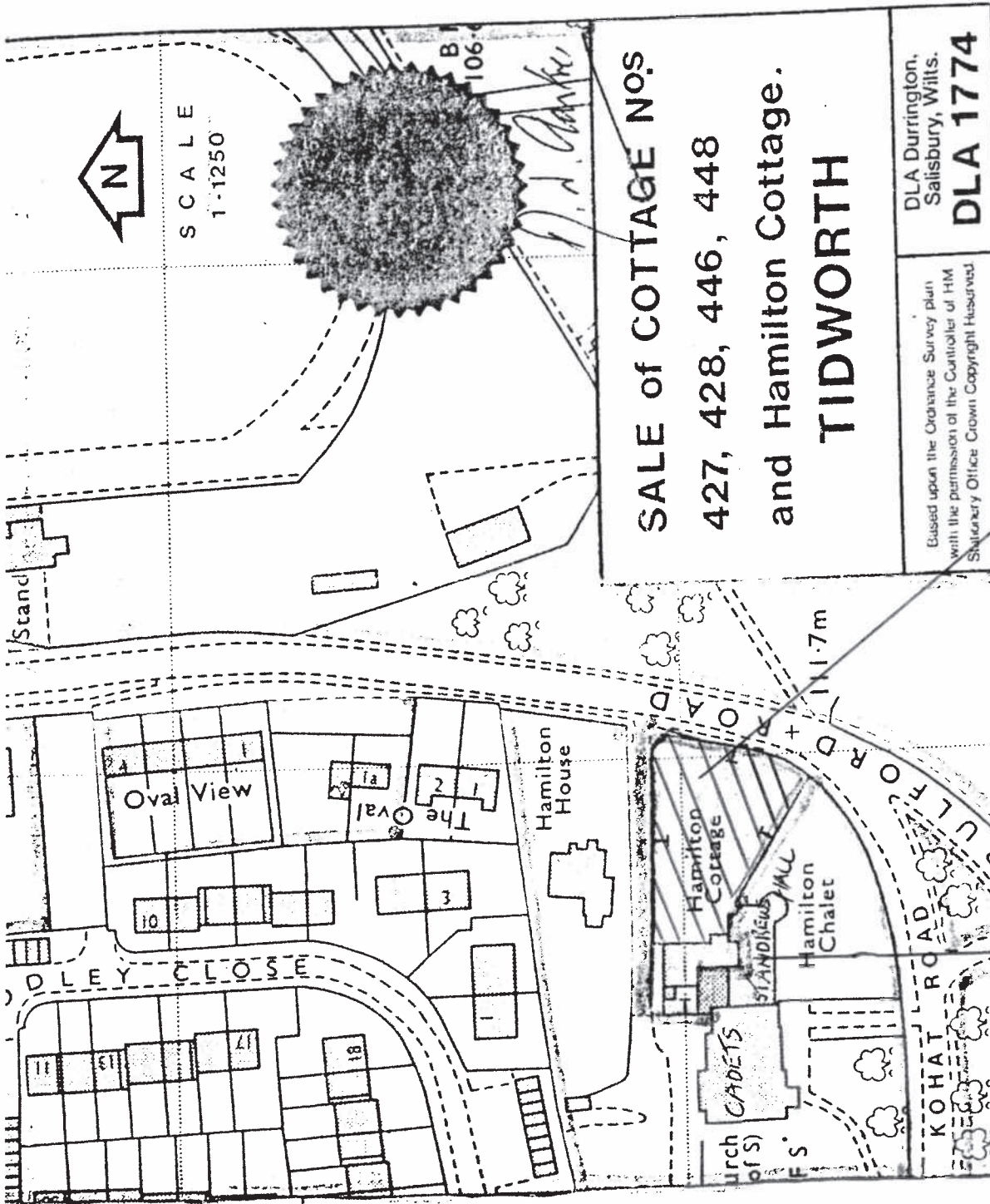
We read in the May issue of the Drumbeat that Wiltshire Council is applying for the relevant licence for the Tidworth Youth Development Centre, St Andrews Hall, Bulford Road Tidworth SP9 7RZ to grant the provision for entertainment, including music and dancing.

As you can see by the Survey Plan our property is attached to St Andrews Hall. We had no idea or warning that the Bluez 'n' Yuz Youth Disco was about to be held in the hall until we saw a van parked at the back of the building one night at 6.30pm and the Disco started at 7pm. We know it was held at Lelandon Junior School, then at the Lelandon Social Club, where there was damage done and a problem with the coach company so the next one was cancelled with a announcement in the Drumbeat, we are not sure when the Disco started at St Andrews Hall but I still have Jan/Feb 2011 Drumbeat and it states Tuesday 8<sup>th</sup> Feb Valentine Bluez 'n' Yuz. It must have started 2010. In March my husband went into the lane when the van was there to have a word with the Police Support Officer about the volume of the noise from the Disco a car came up the lane blowing his horn could not get past as the van was partially blocking the lane and a argument started. Later that evening the Officers came round to our property to monitor the noise and rain. At the lounge, hall, cloakroom were back to back with St Andrews Hall, our kitchen is back to back with their kitchen. Our main bedroom and landing upstairs are attached to their rear hall, when we bought the property 16 years ago we had to



have door ways blocked up, the Police Officer agreed it was too loud and said she would go back to tell them to turn the volume down of the music, but you can't turn between 30/40 teenagers down, what with the music, ringing, shouting, running, 25 using microphones, over 30 teenagers the noise is terrific, banging of doors which could be toilet doors not fire doors. The Neighbourhood Police Officer we have not seen since that night or anyone-else, for the April and May Disco's they were no better and my husband had to go out, he can not cope with the noise he suffers from tinnitis, (ringing in the ears) and am worried about his well-being, I take medication for High Blood Pressure, we are both 71 years old, if we were ill we could not go to bed, if family visit grandchildren can not go to sleep. We have twice had to claim money from the Youth Service for damages to our property and Wiltshire Police were informed the last time and we do not want that again, and we do pay £150 per month Council Tax. Our great worry is if the relevant licence was granted they could hold as many Disco's and as much entertainment as they wanted it would be very difficult for us if we needed to sell our property and the value would drop, we have the Youth Club open three nights a week now and can't use the lounge on those nights from 6.30pm - 9pm. Another worry is when they arrive and leave the Disco vehicles leaving VCIP 2 down Mohat Road onto Bulford Road and vehicles both ways on Bulford Rd. there could be an accident when they cross the road, it's a busy corner, very dark after 9pm. Would you please not grant the relevant licence, we do not think it is the best place to hold the Disco attached to a private residence, we do not think any-one would welcome that and it would reduce our quality of life.

Yours Truly



*Mr & Mrs Green  
(Objectors)*

*St Andrew's Hall  
(Premises)*

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